	Only 'Individuals' to affix recent photograph (3.5 cm × 2.5 cm) Application for Allotmer [Individuals not being a Citizen Unincorporated e Under section 1394 (rm No. 49AA nt of Permanent Account Number of India/Entities incorporated outside India/ entities formed outside India] of the Income Tax act, 1961 ompanying instructions and examples before filling up the form												Only 'Individuals' to affix recent photograph (3.5 cm × 2.5 cm)																
6				_		_	Ass	sessi	ing o	offic	er (/	40 c	ode	e)																					
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8 Address for Communication	Residence	Office	(Please tick as applicable)
9 Telephone Number & Email ID details			
Country code Area / STD Code	Telephone / Mobile number		
10 Status of applicant			
Please select status, as applicable Individual Hindu undivided family Trusts Body of Individuals	Company	Partnership Firm	Government Association of Persons Limited Liability Partnership
11 Registration Number (for company, firms, LLPs, etc.)			
12 Country of citizenship		ISD code of country	of citizenshin
		isb coue of country	
13 Source of Income Salary Income from Business / Profession Business/Pro Income from House property	fession code		Please select status, as applicable Capital Gains Income from Other sources No income
14 Representative or Agent of the Applicant in India			
Full name, address of the Representative or Agent			
Full Name (Full expanded name: initials are not permitted)			
Please select title, 🖌 as applicable Shri/Mr	Smt/Mrs Kumari/Ms	s M/s	
Last Name / Surname First Name Middle Name			
Address			
Flat/Room/ Door / Block No. Name of Premises/ Building/ Village Road/Street/ Lane/Post Office Area / Locality / Taluka/ Sub- Division Town / City / District State / Union Territory	Pincode / Zip code		
15 Documents submitted as Proof of Identity(POI) and F	roof of Address (POA)		
I/We have enclosed	as proof of identity	,	as
proof of address, and [Please refer to the instructions (as specified in Rule 114 of	as mandatory certif I.T. Rules, 1962) for list of mandatory		be submitted as applicable]
[Annexure 1 to be used wherever applicable]	· · · · · · · · · · · · · · · · · · ·		,,

16 KYC details* [To be filled in by Foreign Institutional Investor or a Qualified Foreign Invest the Securities and Exchange Board of India (SEBI)]	or, as prescribed under the regulations issued by
["Control" as defined under SEBI (Substantial Acquisition of Shares and Takeovers) Regulations,19 "Beneficial owner" as defined in the para 5.1 of SEBI circular on Anti Money Laundering.]	997
(a) In case of Individuals	Please select
	w/Widower
Citizenship Status I Foreigner P Person of Indian origin	O Overseas citizen of India
In case of foreigner, country of citizenship	
Occupation details Private sector service Public sector/Govt. service	Business Professional
Agriculturist	Housewife Student Others
(b) In case of non individuals	Please select 🛛 🚺 as applicable
R Private Company U Public Company	D Body Corporate
S Financial Institution N Non Government Organiza	tion C Charitable Organization
(c) Gross Annual Income - INR	
Netwoth (Assets less liabilities) in INR	
(d) In case of a Public Company, whether listed on a stock exchange	No Please select as applicable
If yes, then indicate name of the stock exchange	
(e) In case of Non-individuals	
Does it have few persons or persons of the same family holding beneficial owne $\begin{tabular}{c} Y_1 \\ \hline Y_2 \\ \hline Y_3 \\ \hline Y_4 \\ \hline Y_5 \\ \hline Y_$	ership and control.
["Control" :Control shall include the right to appoint majority of the directors or to control the by a person or persons acting individually or in concert, directly or indirectly, including by virtur rigths or shareholders agreements or voting agreements or in any other manner "Beneficial owner" means the natural person who ultimately owns or controls the a is being conducted, and includes a person who exercises ultimate effective control over a	ue of their shareholding or management applicant and/or the person on whose behalf a transaction
(f) Is the entity involved / providing any of the following services	Please select 🛛 💭 as applicable
Foreign exchange, Money Changer Services Yes Gaming/Gambling/Lottery services (Casinos and Betting Syndicates) Yes	No No
Money Lending, Pawning	No
(g) Whether the applicant or the applicant's authorised signatories/trustees/office bearers is (i) a politically exposed person	Νο
(ii) related to a politically exposed person	No
[For definition of politically exposed person refer to guidelines issued under the Prevention of N	Money Laundering Act (PMLA)]
(h) Taxpayer identification Number in the country of residence	
17 I/We, the applicant do hereby declare that what is stated above is true to the best of my/our information	t, in the capacity of
Place	
D D M M Y Y Y Y Date	Signature / Left Thumb Impression of Applicant (inside the box)

INSTRUCTIONS FOR FILLING FORM 49AA

- (a) Form to be filled legibly in **BLOCK LETTERS** and preferably in **BLACK INK**. Form should be filled in English only
- (b) Each box, wherever provided, should contain only one character (alphabet /number / punctuation sign) leaving a blank box after each word.
- (c) 'Individual' applicants should affix two recent colour photographs with white background (size 3.5 cm x 2.5 cm) in the space provided on the form. The photographs should not be stapled or clipped to the form. The clarity of image on PAN card will depend on the quality and clarity of photograph affixed on the form.
- (d) Signature / Left hand thumb impression should be provided across the photo affixed on the left side of the form in such a manner that portion of signature/impression is on photo as well as on form.
- (e) Signature /Left hand thumb impression should be **within the box** provided on the right side of the form. The signature should not be on the photograph affixed on right side of the form. If there is any mark on this photograph such that it hinders the clear visibility of the face of the applicant, the application will not be accepted.
- (f) Thumb impression, if used, should be attested by a Notary Public or an authorized officer in respective country of residence under official seal and stamp.
- (g) AO code (Area Code, AO Type, Range Code and AO Number) of the Jurisdictional Assessing Officermust be filled upby the applicant. These details can be obtained from the Income Tax Office or PAN Centre or websites of PAN Service Providers on <u>www.utiitsl.com</u> or <u>www.tin-nsdl.com</u>.

Item	Item	Guidelines for fill	ing	; th	e f	orn	n																	
No.	Details																							
1	Full Name	Please select appro	pri	iate	e tit	tle.																		
		Do not use abbrevi	atio	ons	s in	the	e Fi	rst	and	d tł	ne L	ast	t na	am	e/S	urr	nam	ıe.						
		For example RAVI	KAI	NT	sh	oul	d b	e w	rit	ten	as	:												
		Last	D	~	v	Ι	v	A	N	Ч														
		Name/Surname	к	А	v	1	Г	А	IN	I														
		First Name																						
		Middle Name																						
		For example SURE	SH	SA	RD	A s	sho	uld	be	wi	itte	en a	as :							 		 		
		Last	S	А	R	D	۸																	
		Name/Surname	3	A	Г	υ	A																	
		First Name	S	U	R	E	S	Η																
		Middle Name																						
		For example POONAM RAVI NARAYAN should be written as:																						
		Last	N	A	R	A	Y	A	N															
		Name/Surname	Р	0	0	N	A	М															+	
		Middle Name	R	A	V	Ι																		
		For example SATY .	AM	[V]	ENI	KA'	ΓМ	1. K	. R	AO	sh	oul	d b	e v	vrit	ter	ı as	:		·	·			

(h) Guidelines for filling the Form 49AA:

Last Name/Surname R A O A M A							
Middle Name V E N K A T M K For example M. S. KANDASWAMY(MADURAI SOMASUNDRAM KANDASWAMY) should written as : Last Name/Surname K A N D A S W A M Y Image: Composition of the state							
For example M. S. KANDASWAMY(MADURAI SOMASUNDRAM KANDASWAMY) should written as : Last Name/Surname First Name M Middle Name S O M Applicants other than 'Individuals' may ignore above instructions. Non-Individuals should write their full name starting from the first block of Name/Surname. If the name is longer than the space provided for the last name, it can continued in the space provided for First and Middle Name. For example XYZ DATA CORPORATION (INDIA) PRIVATE LIMITED should be written as : Last Name/Surname X Y Z D A T N N I N Middle Name I <							
written as : Image: Surname K A N D A S W A M Y Image: Surname Image: Surname M A D Image: Surname							
Name/Surname K A N D A S W A M Y I <t< th=""></t<>							
First Name M A D U R A I <thi< td=""></thi<>							
Middle Name S O M A S U N D R A M I <th< td=""></th<>							
Non-Individuals should write their full name starting from the first block of Name/Surname. If the name is longer than the space provided for the last name, it can continued in the space provided for First and Middle Name. For example XYZ DATA CORPORATION (INDIA) PRIVATE LIMITED should be written as : Last X Y Z D A T A C O R P O R A T I O N (I N First Name I A) P R I V A T E L I M I T E D I <t< th=""></t<>							
Last Name/SurnameXYZDATACORATION(INFirst NameIA)PRIVATELIMITEDIINMiddle NameIII </th							
Name/Surname X Y Z D A T A C O R A T I O N (I N First Name I A) P R I V A T E L I M I T E D I							
Middle Name I							
For example MANOJ MAFATLAL DAVE (HUF) should be written as : Last M A N O J M A F A T L A L D A V E (H U F For example MANOJ MAFATLAL DAVE (HUF) should be written as : Last M A N O J M A F A T L A L D A V E (H U F Finit Name/Surname A N O J M A F A L D A V E (H U F Finit Name/Surname A N O J M A F A L D A V E (H U F							
First Name							
Middle Name Image: Comparison of the second secon							
In case of Company, the name should be provided without any abbreviations. For different variations of 'Private Limited' viz. Pvt Ltd, Private Ltd, Pvt Limited, P Ltd, P. I are not allowed. It should be 'Private Limited' only. In case of sole proprietorship concern, the proprietor should apply for PAN in his name.							
Name should not be prefixed with any title such as Shri, Smt, Kumari, Dr., Major, M/s etc.							
2 Abbreviatio n of the full name, if abbreviated, should necessarily contain the last name. For example:							
name to be printed on the PAN card First Name S A T Y A							
printed on the PAN card SATYAM VENKAT M. K. RAO which is written in the Name field as : Last Name/Surname R A O First Name S A T Y A M							
printed on the PAN card SATYAM VENKAT M. K. RAO which is written in the Name field as : Last Name/Surname R A O First Name S A T Y A M							

		SATYAM VENKAT M. K. RAO or						
		S. V. M. K. RAO or						
		SATYAM V. M. K. RAO						
		For non individual applicants, this should be same as last name field in item no. 1 above.						
3	Have you	If applicant selects 'Yes', then it is mandatory to provide details of the other name. Instructions						
5	ever been	in Item No. 1 with respect to name apply here. Title should be similar to the title mentioned in						
	known by	Item No. 1.						
	any other							
	name?							
4	Gender	This field is mandatory for Individuals. Field should be left blank in case of other applicants.						
5	Date of	Date cannot be a future date. Date: 2nd August 1975 should be written as:						
	Birth/Incor							
	poration/ Agreement	D D M M Y Y Y Y						
	/Partnershi	0 2 0 8 1 9 7 5						
	p or							
	Trust	Relevant date for different categories of applicants is:						
	Deed/Format	Individual: Actual Date of Birth; Company: Date of Incorporation;Association of Persons: Date of						
	ion of	formation/creation;						
	Body of Trusts: Date of creation of TrustDeed: Partnership Firms: Date of Partnership Deed: LLP							
	Individuals/ Association	of Incorporation/Registration;						
	of Persons	HUFs: Date of creation of HUF and for ancestral HUF date can be 01-01-0001 where the date of						
-		creation is not available.						
6	Father's Name	Applicable to Individuals only. Instructions in Item No.1 with respect to name apply here. Married woman applicant should give father's name and not husband's name.						
7	Address –	R - Residence Address:						
,	Residence	For Individuals, HUF, AOP, BOI or AJP, residential address is mandatory. Other applicants should						
	and office	leave this field blank.						
		0 - Office Address:						
		(1) Name of Office and address to be mentioned in case of individuals having source of income						
		as salary or Business/profession [Item No.13]. (2) In case of Firm, LLP, Company, Local Authority and Trust, name of office and complete						
		address of office is mandatory.						
		For all categories of applicants, it is necessary to mention complete address and the details of						
		Town/City/District, State/Union Territory, and PINCODE are mandatory.						
		In case, a foreign address is provided then it is mandatory to provide Country Name along with						
8	Address for	ZIP Code of the country. Individuals/HUFs/AOP/BOI/AJP may indicate either 'Residence' or 'Office' and other applicants						
	communicat	should necessarily indicate 'Office' as the Address for Communication.						
	ion							
		All communication will be sent at the address indicated in this field.						
9	Telephone	(1) Telephone number should include country code (ISD code) and STD code or Mobile No.						
	Number	should include Country code (ISD Code).						
	and E-mail	For example :						
	ID	(i) Telephone number 23555705 of Delhi should be written as Country STD Telephone Number / Mobile						
		code Code number						
		9 1 1 1 2 3 5 5 5 7 0 5						

		Where '	91' is the country code of Indi	a and 11	is the STD Code of Delhi.
			ile number 9102511111 of Inc		
		Counti			nber / Mobile
		code	Code numb		
		9	1 9 1	0 2	5 1 1 1 1 1
			91' is the country code of Indi		
					tion either their "Telephone number" or valid "e-
				ted in ca	se of any discrepancy in the application and/or for
			iving PAN through e-mail.	at using t	the SMS facility on the mobile numbers mentioned
			e application form.	it using	the SMS facility of the mobile numbers mentioned
10	Status of	This fie	ld is mandatory for all categor	ries of ap	plicants. In case of 'Limited Liability Partnership',
	Applicant	the PAN	I will be allotted in 'Firm' statu	IS.	
11	D	NT 4			
11	Registration number				ndatory for 'Company'. Company should mention ar of Companies or the concerned Government
	number		ty of country of residence.	Registia	in of companies of the concerned dovernment
		Thuthorn	ey of country of residence.		
12	Country of	This fiel	ld is mandatory for all categor	ies of app	plicants.
	citizenship				
10	a a	T . •	1	C	
13	Source of Income				rce of incomes, as mentioned in the form. In case, ted by the applicant then an appropriate business
	Income				lease refer the table given below to select
			s/profession code:	oncu. I	lease relet the table given below to select
			-,		
		Code	Business/ Profession	Code	Business/ Profession
		01	Medical Profession and	11	Films, TV and such other entertainment
			Business		
		02	Engineering	12	Information Technology
		03	Architecture	13	Builders and Developers
		04	Chartered Accountant/Accountancy	14	Members of Stock Exchange, Share Brokers and
		05	Interior Decoration	15	Sub-Brokers Performing Arts and Yatra
		05	Technical Consultancy	16	Operation of Ships, Hovercraft, Aircrafts or
		00	Technical Consultancy	10	Helicopters
		07	Company Secretary	17	Plying Taxis, Lorries, Trucks, Buses or other
					Commercial Vehicles
		08	Legal Practitioner and	18	Ownership of Horses or Jockeys
			Solicitors		
		09	Government Contractors	19	Cinema Halls and Other Theatres
14	NT 1	10	Insurance Agency	20	Others
14	Name and address of				provides that any 'specified person' (assessee) can
	Representat				see. Therefore, this column should be filled in by oction 160 of the Indian Income-tax Act, 1961, such
	ive Assessee				or manager of a minor, lunatic or idiot, Court of
					e, receiver, manager, trustee of a Trust including
		Wakf.	, -		. , , ,

		applicant is minor, deceased, idiot, details of person on whose behalf thi	of the Representative Assessee. This field is mandatory if lunatic or mentally retarded. Column 1 to 13 will contain is application is submitted. s are also required for representative assessee.							
15	Proof of Identity and Proof of Address documents		of identity and proof of address with PAN application. of applicant . List of documents which will serve as proof of of applicant is as given below:							
			per Rule 114(4) of Income Tax Rules, 1962							
For Inc	dividuals and l									
1.0		of Identity (Copy of)	Proof of address (copy of)							
2. Co Go 3. Co Go 4. Co Ni at ar by Co lo	overnment of Ir opy of Overseas overnment of Ir opy of other n umber or Tax tested by "Apor re signatories to the Indian onsulate in the cated or au	f Indian Origin (PIO) card issued by ndia, or Citizen of India (OCI) card issued by	 Copy of Passport, or Copy of Person of Indian Origin (PIO) card issued by Government of India, or Copy of Overseas Citizen of India (OCI) card issued by Government of India, or Copy of other national or citizenship Identification Number or Taxpayer Identification Number duly attested by "Apostille" (in respect of the countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located or authorised officials of overseas branches of Scheduled Banks registered in India or Copy of Bank account statement in the country of residence, or Copy of Certificate of Residence in India or Residential permit issued by the State Police Authorities, or Copy of Registration certificate issued by the Foreigner's Registration Office showing Indian address, or Copy of Visa granted & Copy of appointment letter or contract from Indian Company & Certificate (in original) of Indian address issued by the employer. 							
	her than Indivi									
whe "Ap sigr Ind the auth Sch	ere the applic ostille" (in re- natories to the F ian Embassy of country whe horised offici eduled Banks re	egistered in India	 Copy of Certificate of Registration issued in the country where the applicant is located, duly attested by "Apostille" (in respect of the countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located or authorised officials of overseas branches of Scheduled Banks registered in India 							
app		on certificate issued in India or of to set up office in India by Indian	2. Copy of registration certificate issued in India or of approval granted to set up office in India by Indian Authorities.							

16	KYC Details	It is mandatory to provide KYC details in case of an application filled by a Foreign Institutional Investor or a Qualified Foreign Investor, as prescribed under the regulations issued by Securities and Exchange Board of India (SEBI). Please refer the guidelines issued by the Securities and Exchange Board of India (SEBI) and Prevention of Money Laundering Act for filling these details.
17	Signature / Thumb impression	Application must be signed by (i) the applicant; or (ii) Karta in case of HUF; or (iii) Director of a Company; or (iv) Authorised Signature in case of AOP, Body of Individuals, Local Authority and Artificial Juridical Person; or (v) Partner in case of Firm/LLP; or (vi) Trustee; or (vii) Representative Assessee in case of Minor/deceased/idiot/lunatic/mentally retarded. Applications not signed in the given manner and in the space provided are liable to be rejected.

GENERAL INFORMATION FOR PAN APPLICANTS

- (a) Applicants may obtain the application form for PAN (Form 49AA) from any IT PAN Service Centres (managed by UTIITSL) or TIN-Facilitation Centres (TIN-FCs) / PAN Centres (managed by NSDL), or any other stationery vendor providing such forms or download from the Income Tax Department website (<u>www.incometaxindia.gov.in</u>) / UTIITSL website (<u>www.utiitsl.com</u>) / NSDLwebsite (<u>www.tin-nsdl.com</u>).
- (b) The fee for processing PAN application is ₹ 105/- (including service tax). In case, the PAN card is to be dispatched outside India then additional dispatch charge of ₹ 866/- will have to be paid by applicant.
- (c) Those already allotted a ten digit alphanumeric PAN shall not apply again as having or using more than one PAN is illegal. However, request for a new PAN card with the same PAN or/and Changes or Correction in PAN data can be made by filling up 'Request for New PAN Card or/and Changes or Correction in PAN Data' form available from any source mentioned in (a) above. The cost of application and processing fee is same as in the case of Form 49AA.
- (d) Applicant will receive an acknowledgement containing a unique number on acceptance of this form. This **acknowledgement number** can be used for tracking the status of the application.

(e) For more information / Application status enquiry contact:

Mode	Income-tax Department	NSDL
Website	www.incometaxindia.gov.in	www.tin-nsdl.com
Call Center	1800-180-1961	020-27218080
Email ID		tininfo@nsdl.co.in
SMS		SMS NSDLPAN <space> Acknowledgement No. & send to 57575 to obtain application status. For example → Type 'NSDLPAN 881010101010100' and send to 57575</space>
Address		INCOME TAX PAN SERVICES UNIT (Managed by NSDL e-Governance Infrastructure Limited), 5th Floor, Mantri Sterling, Plot No. 341, Survey No. 997/8, Model Colony, Near Deep Bunglow Chowk, Pune - 411 016.